

Dear Parents,

We are happy for your interest in continuing your family's legacy at Verot by applying for another family member to attend. In order to keep all your family's information together, please follow these instructions when filling out an application.

First – you must have a **ParentsWeb** account. This account ties your FACTS account to our family database. Instructions for creating this account have been in recent Eblasts and are below for your reference if needed.

Once you have created the account you will access the application at this link: <https://bv-fl.client.renweb.com/pwr/> using the same credentials. Once you have logged in Apply/Enroll will be in the menu on the left-hand side, then on the next page select Application and proceed.

If you have any issues please contact myself at patty.holmes@bvhs.org or Jason Castaldo at Jason.castaldo@bvhs.org.

Thank you!

ParentsWeb Login Instructions

- Please go to the website <https://www.factsmgmt.com/>
- Click on “Parent Log In” at the top, then “FACTS Family Portal(ParentsWeb).”
- Click on **Create New ParentsWeb Account**
- Enter the email address that received this email, and our District Code

Our District Code is **BV-FL**

- You will receive an email from RenWeb Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for six hours.
- Please click on the link. A **Change/Create Password** screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the **Save Username and/or Password** button
- Close the window.
- Log into **ParentsWeb** as instructed above
- Once signed in to ParentsWeb, click FACTS/Financial on the left. Then click FACTS/Financial Home.